

**Subject:** RE: Services Agreement

**From:** Suzanne Holley </O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=9E262E69BB354DFEB0CF065110D94F3A-SHOLLEY>

**Date:** 10/17/2017 01:52 PM

**To:** Shawn Bratton <sbratton@ccala.org>

**CC:** Jessica Lall <jlall@ccala.org>, Jennifer Quintero <jquintero@ccala.org>

Great. Thanks!

**Suzanne Holley**

SVP & Chief Operating Officer

 <https://www.downtow>

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**Downtown Center Business Improvement District**

626 Wilshire Blvd., Suite 200 | Los Angeles, CA 90017

Call: 213-416-7538 | Fax: 213-624-0858

Web: [DowntownLA.com](http://DowntownLA.com)



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**From:** Shawn Bratton [mailto:sbratton@ccala.org]

**Sent:** Tuesday, October 17, 2017 10:29 AM

**To:** Suzanne Holley

**Cc:** Jessica Lall; Jennifer Quintero

**Subject:** RE: Services Agreement

Suzanne:

Correction to my last email – the signed Release is attached. We did not need to have Barker sign it.

Best,

Shawn

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**From:** Shawn Bratton

**Sent:** Tuesday, October 17, 2017 10:13 AM

**To:** Suzanne Holley <[sholley@downtownla.com](mailto:sholley@downtownla.com)>

**Cc:** Jessica Lall <[jlall@ccala.org](mailto:jlall@ccala.org)>; Jennifer Quintero <[jquintero@ccala.org](mailto:jquintero@ccala.org)>

**Subject:** FW: Services Agreement

RE: Services Agreement

Hi Suzanne:

Attached is the signed Services Agreement. We are still waiting for Michael Barker to sign the Release, which we expect to have on Friday.

Regards,

Shawn



**Shawn Bratton**

Executive Assistant to the President & CEO  
[213.416.7512](tel:213.416.7512) | [sbratton@ccala.org](mailto:sbratton@ccala.org) | [ccala.org](http://ccala.org)  
626 Wilshire Blvd., Suite 850, Los Angeles, CA 90017

\*Please note our new address\*



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**From:** Suzanne Holley [<mailto:sholley@downtownla.com>]  
**Sent:** Monday, October 16, 2017 4:09 PM  
**To:** Jessica Lall <[jlall@ccala.org](mailto:jlall@ccala.org)>  
**Subject:** RE: Services Agreement

Jessica,

I modified the attached to show that this agreement supersedes only the Services Agreement with DCBID as Service Provider but that the Services Agreement with CCA as Service Provider (which covers the lease) remains intact. Attached are both a redline and execution copy. We can go ahead and execute this to commence 10/1/17.

On another matter, can you tell me where we are as far as getting a fully executed copy of the Release?

Thanks.

Suzanne

**Suzanne Holley**  
SVP & Chief Operating Officer



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**From:** Jessica Lall [<mailto:jlall@ccala.org>]  
**Sent:** Monday, October 09, 2017 9:54 AM  
**To:** Suzanne Holley  
**Subject:** RE: Services Agreement

No problem

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**From:** Suzanne Holley [<mailto:sholley@downtownla.com>]  
**Sent:** Monday, October 09, 2017 9:52 AM  
**To:** Jessica Lall <[jlall@ccala.org](mailto:jlall@ccala.org)>  
**Subject:** RE: Services Agreement

Jessica,

It occurred to me over the weekend that we actually need to keep the old agreement in effect until we vacate the space because the new agreement supersedes the old agreement and it does not cover office space . I'm going to take a look and see what we should do to modify the language so we can execute now but have ready to be in effect once we vacate.

Sorry for the reset. Thanks for working through this with me.

Suzanne

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**From:** Jessica Lall [<mailto:jlall@ccala.org>]  
**Sent:** Monday, October 09, 2017 9:34 AM  
**To:** Suzanne Holley  
**Subject:** RE: Services Agreement

Apologies for the delay - yes, we will sign and get it over to you today effective Oct 1.

Thanks!

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**From:** Suzanne Holley [<mailto:sholley@downtownla.com>]  
**Sent:** Friday, October 06, 2017 10:40 AM  
**To:** Jessica Lall <[jlall@ccala.org](mailto:jlall@ccala.org)>  
**Subject:** Services Agreement  
**Importance:** High

Jessica,

RE: Services Agreement

Did you have any comments on this? If not, can I get an executed copy back? This would have officially started October 1.

Thanks.

Suzanne

**Suzanne Holley**  
SVP & Chief Operating Officer

 <https://www.downtowl.com>

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RE: Services Agreement

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—Attachments:

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image003.jpg	517 bytes
image004.jpg	524 bytes
image005.jpg	2.9 KB
image006.png	432 bytes
image007.png	319 bytes
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